Sample Agenda for MEMBER ORIENTATION

1. Welcome and Introductions
   a. Everyone introduces themselves
   b. Leader should briefly introduce themselves emphasizing a personal story about their own union values. (The leader should prepare this in advance and be aware of time)

2. Discussion
   a. What is a Union? (Workers in our industry uniting to improve and safeguard our wages, benefits and working conditions. "We've got each other's backs")
   b. What do you want out of your Career?
   c. How does the Union help us to achieve our goals?

3. Introduce the Union and the Contract(s)
   a. Local Union Specific Information
      i. Who we represent
      ii. Some history
   b. Major achievements and benefits – highlight key areas of the contract that new employees ask most about.
   c. How to Find Work
   d. Dues, Finances, Paperwork
   e. What do they want to know about? Questions and answers
   f. Stay positive. If you don't know an answer say you will get back to them. But be sure to do it!

4. Describe how new members can get involved
   a. Our power comes from joining together
   b. Committees, stewards, meetings, events
   c. Follow up afterwards and stay in touch