

## Sample Agenda for MEMBER ORIENTATION

1. Welcome and Introductions
  - a. Everyone introduces themselves
  - b. Leader should briefly introduce themselves emphasizing a personal story about their own union values. (The leader should prepare this in advance and be aware of time)
2. Discussion
  - a. What is a Union? (Workers in our industry uniting to improve and safeguard our wages, benefits and working conditions. "We've got each other's backs")
  - b. What do you want out of your Career?
  - c. How does the Union help us to achieve our goals?
3. Introduce the Union and the Contract(s)
  - a. Local Union Specific Information
    - i. Who we represent
    - ii. Some history
  - b. Major achievements and benefits – highlight key areas of the contract that new employees ask most about.
  - c. How to Find Work
  - d. Dues, Finances, Paperwork
  - e. What do they want to know about? Questions and answers
  - f. Stay positive. If you don't know an answer say you will get back to them. But be sure to do it!
4. Describe how new members can get involved
  - a. Our power comes from joining together
  - b. Committees, stewards, meetings, events
  - c. Follow up afterwards and stay in touch