STEWARD TRAINING Sample agenda/topics

This can be led by Local Union leader, Labor Educator or union’s attorney/professional.

- Welcome and Introductions – What You Will Be Able To Do at the Completion of this Class
- The Big Picture – Power of a Contract
- Steward Job description and Qualities of a Good Steward
- The rights of the Steward
- Legal Protections for Stewards
- Tackling Worksite Issues
- Differentiating Grievances from Gripe
  - Including: Types of grievances, Procedures, Just Cause, Past Practice
- Grievance Writing
  - Investigating and Records
- Resolving Grievances at the Lowest Step

- Exercise – create one or more scenarios about an issue that might come up in your local and have students practice their knowledge to “real world” usage.